

**2013-14**  
**MEMORANDUM OF UNDERSTANDING**  
**FOR**  
**JOINT ADMISSIONS**  
**BETWEEN**

**University of Houston – Victoria**

**And**

**Wharton County Junior College**

University of Houston – Victoria (UHV) and Wharton County Junior College (WCJC) agree to implement a Joint Admissions program that will facilitate the admission of qualified students enrolled at WCJC who complete the associate's degree (A.A., A.A.T., or A.A.S.) into four-year degree programs offered through UHV. The agreement also seeks to reduce the costs of higher education by encouraging students to complete the associate's degree at WCJC by improved and collaborative academic advising and by completion of joint admissions contracts. Requirements for admission to individual colleges/academic programs in UHV may vary and potential students must meet the respective requirements for those colleges and academic programs to which they seek admission.

**University of Houston – Victoria will:**

- Provide updated transfer and 2+2 UHV agreements to students seeking Joint Admissions;
- Guarantee admission to UHV for WCJC students who:
  - Complete and submit a Joint Admissions Contract to the Admissions Office at WCJC and UHV to permit the exchange of student information between WCJC and UHV. The Joint Admissions Contract should be completed and submitted in the first 30 Semester Credit Hours (SCH) of coursework at the community college (includes developmental and workforce SCH); and
  - Have completed the associate's degree (A.A., A.A.T., or A. A.S.) at WCJC; and
  - Are in academic, financial, and disciplinary good standing.
- Provide reasonable access to UHV advisors at WCJC who can develop and provide degree plans for prospective students;
- Advise students to complete the associate's degree at WCJC;
  
- Waive the existing Transfer Application fee for students seeking joint admission under this agreement; and develop incentives for students to participate in the Joint Admissions Contract between WCJC and UHV (i.e., use of learning resources, access to sporting events at UHV student rates, etc.)

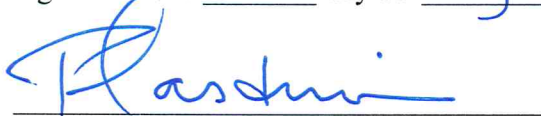
**Wharton County Junior College will:**

- Work with UHV to promote the Joint Admissions Contract;
- Assist students interested in participating in Joint Admissions in completing and submitting the Joint Admissions Contract in their first 30 SCH of work at WCJC; and
- Provide a copy of all transcripts of each student seeking Joint Admission to UHV in accordance with FERPA guidelines and the Joint Admissions Contract. WCJC will not charge additional fees to students to facilitate this exchange of information.

**Both parties** agree to work collaboratively to create professional development opportunities for advising staff to enhance communication and improve the effectiveness of the WCJC-UHV student “pipeline”.

This agreement is effective beginning with the fall semester 2013 and will remain in effect until either party terminates by notifying the chief administrative officer of the other institution or the completion of a formal agreement detailing with more specificity the details of the Joint Admissions program.

Agreed to this 30<sup>th</sup> day of July 2013 by:



Phil Castille, Ph.D.  
President  
University of Houston – Victoria

7/30/13  
Date



Betty McCrohan, M.Ed.  
President  
Wharton County Junior College

7/30/13  
Date